



*Knights of Columbus Fourth Degree
Msgr. Joseph E. Leppert
Assembly No. 1923
Covington, Millington, Memphis, Tennessee*



To: All Brother Knights

January 10, 2010

From: David Hessling
Faithful Navigator
Msgr. Joseph E. Leppert
Assembly # 1923

Subject: Fourth Degree Exemplification

Monsignor Joseph E. Leppert Assembly #1923 will host a Fourth Degree Exemplification on March 13, 2010, under the direction of District Master William Gunter, PSD. The Honoree is Monsignor J. Edwin Creary, Pastor of Our Lady of Perpetual Help Parish.

Please extend an invitation to all qualified Third Degree Knights who are ready to advance to the highest Degree of our Order. We will be honored if they would join all brother Sir Knights on this day and participate in the Exemplification. The deadline for Form 4's, fees and getting the candidate's name in the program book will be **February 28, 2010**

When: 12:30 on Saturday, March 13, 2010. Candidate registration starts at 11:30.

Where: Ascension Catholic Church
3680 Ramill Rd
Memphis, TN 38128

Candidates: Any third degree member in good standing in his council and who was initiated into the First Degree at least six months prior to the scheduled exemplification date is eligible. If the candidate has not been in the order for twelve months the District Master will have to be notified in order to get a waiver from the Supreme Master.

Dress Code: Black tuxedo, black bow tie, black cummerbund, black socks and shoes; white tuxedo straight collar shirt (no wing tip collars). Social baldrics will be provided by the Assembly. Appropriate Class "A" Uniform is permitted for active military, firemen and policemen.

All other Sir Knights should wear Tuxedo and Social Baldric for Exemplification program and full Regalia for Mass. Ladies dress is semi-formal or formal (their choice) for the Mass and banquet.

The schedule of events:

- Candidates to assemble at Ascension **NOT LATER THAN NOON.**
- Exemplification to begin promptly at **12:30 p.m.**
- Honor Guard for Mass will assemble by **3:45 p.m.**
- Mass will be celebrated at **4:00 p.m.**
- The Knighting Ceremony will take place in the chamber during the Exemplification. A second Knighting Ceremony will take place immediately following Mass in the church for family pictures.
- Social Hour and photography availability following Mass
- Banquet will be served at **6:30 p.m.**

Costs per Candidate: The cost per Candidate is **\$70.00**, payable to Msgr. Leppert Assembly #1923. This cost includes the Exemplification fee to Supreme, a Social Baldric, a Fourth Degree lapel pin, a Sir Knight certificate, and one banquet ticket for the candidate. **Banquet tickets for Sir Knights and guests are \$25.00 each, also payable to the assembly. All Form 4's and fees are due NO LATER THAN February 28, 2010.** Please do not send a Form 4 without the \$70 fee. All Form 4's, fees, extra banquet ticket checks should be mailed to:

**Tom Spencer
Faithful Comptroller
4811 Misty River Rd.
Bartlett, TN 38134**

To help defray some costs of the Exemplification we are offering an opportunity to Assemblies, Councils and local businesses to place an ad in our professionally prepared program. If you would like to place an ad in the program, or know of anyone who would, please send a copy in **Word Format** electronically to the web address below. The costs are: **Full Page \$60.00**, **½ page \$40.00** and **\$25.00** for a **¼ page ad**. **Deadline for your ad to be inserted into the program will be February 28, 2010.** Again, please send ad copy **ELECTRONICALLY** to dave@hessling.us as soon as possible.

Checks for ads should be made payable to the Assembly mailed to Tom Spencer at the above address. **Make sure it is noted on the check that it is for advertisement.**

For further information, guidance or for questions, contact one of the following:

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Faithful Scribe
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901-493-2123

We look forward to celebrating a memorable event with you and your Sir Knights.

Vivat Jesus!


David Hessling